MINI-GRANT OPPORTUNITY for FFA STAFF

The Dallas North Rotary Club and Faith Family Academy are continuing to partner to offer a grant opportunity for Faith Family Academy educators!

PURPOSE OF GRANT

The goal of the Dallas North Rotary and Faith Family Academy mini-grant program is to encourage and reward Faith Family Academy educators’ creativity and innovation in the classroom. Dallas North Rotary is partnering with Faith Family Academy to fund multiple grants.

The program will provide materials and resources through grants **up to $350 - $1,000** to educators and teams of educators at the Faith Family Academy Oak Cliff and Waxahachie campuses.

**DEADLINE FOR SUBMITTING APPLICATIONS**

**Monday, October 12, 2015**. Grants are due **Monday, October 12, 2015**, but can be turned in any time before the deadline. PLEASE ALLOW ONE WEEK FOR PRINCIPAL SIGNATURE. Please SUBMIT APPLICATIONS TO PRINCIPALS BY Monday, October 5, 2015 for signature.

**What does the grant fund?**

Mini-grants will be awarded to projects that motivate and challenge students intellectually; raise student achievement; increase student understanding of academic content and the connection between school and life; and increase college and career readiness.

**Examples include:**

* Activities to increase academic achievement of our students at all grade-levels;
* Projects to improve literacy and writing;
* Projects to improve science, technology, engineering, and math (STEM);
* Projects that support the fine arts;
* Projects that support the health and wellness of students;
* Projects that enhance innovative bilingual/dual-language programs;
* Community Service projects and activities;
* Field trips that support academic objectives.

**WHO CAN APPLY?**

Educators at all grade levels and subject areas may apply. “Educators” includes teachers, paraprofessionals, administrators and other licensed staff, for example counselors. A school may submit as many applications as desired; however, a staff member may submit only one application.

**HOW MUCH MONEY IS AVAILABLE?**

Grant funds will be awarded on three levels:

Level I – Up to $350: Individual teachers/staff

Level II – Up to $700: Grade-level teams (2-person)

Level III – Up to $1,000: Departmental or School-wide initiatives

There are limited funds available, so only applications that are aligned to the guidelines will be considered.

* Funds may be used to purchase of resources that will increase student understanding of academic content;
* The proposal must be student interactive and improve thinking skills;
* Materials requested must be part of your curriculum plan (e.g., software to help meet specific learning goals);
* Funds/Materials purchased will be the **property of the school.**

WHAT WILL NOT BE FUNDED

Staff or substitute time, professional development, or projects that do not directly impact students will not be funded. ***If you are applying for technology equipment, software or on-line subscriptions, please include specific information on how it will impact student achievement, and how the request is over and beyond what is currently available.***

**WHEN WILL GRANTS BE AWARDED?**

Applicants will receive award notice by November 2015. Funds will be sent to the school district business office and funds will be available for use as soon as possible after the award date.

**GRANT REPORTING/DOCUMENTATION**

Grant awardees must submit a short report documenting their project in May of 2016. Photos and other documentation of projects are encouraged!

VIDEO SUBMISSION

**You will need to create a SIMPLE 1-2 minute video of your project proposal (from your iPhone or Android phone) as a part of your application. Please contact Mr. Lopez, Instructional Specialist, at** **elopez@faithfamilyacademy.org** **for support on creating the video.**

**Making a Video**

You can use Windows Movie Maker which is free in Windows computers and iMovie in Apple computers. The iMovie app is available in iPhones and iPads and is really friendly.iMovie website: <https://www.apple.com/ios/imovie/>. Windows Movie Maker website: <http://windows.microsoft.com/en-us/windows-live/movie-maker>.

**Please note, APPLICATIONS MUST BE TYPED. If you are submitting a GROUP application, submit ONE application with all teachers names; do not submit two applications.**

**Grants DUE Monday, October 12, 2015.**

**PLEASE ALLOW ONE WEEK FOR PRINCIPAL SIGNATURE – SUBMIT APPLICATIONS TO PRINCIPALS BY October 5, 2015 for signature.**

Grant Submission: Please send your completed application via e-mail to sheitzman@faithfamilyacademy.org.

Signature Page Submission: Please have all teachers sign and have your principal sign the cover page. You and/or your school secretary can then scan/email or fax a copy of the signature page to me (Fax: 972-224-4818).

**Applications and signature pages must be received by:**

**4:00 PM Monday, October12, 2015**.

Applications received after 4 p.m. will not be accepted.

**FOR MORE INFORMATION Contact:**

**Shirley Heitzman**

**sheitzman@faithfamilyacademy.org** **972-802-4818**

**SECTION ONE – SIGNATURE & SUMMARY PAGE**

|  |  |
| --- | --- |
| **Date:**   |  |
| 1. **Educator Name:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_1. **Educator Name (If team project)**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_1. **Educator Name (If team project)**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Position/Department/Subject**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Position/Department/Subject**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Position/Department/Subject** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\*Educator’s Signature**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\*Educator’s Signature (If team proj.)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\*Educator’s Signature (If team proj.)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Teacher’s E-mail Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Teacher’s E-mail Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Teacher’s E-mail Address** |
| **CAMPUS**\_\_\_\_\_\_Oak Cliff ECC\_\_\_\_\_\_Oak Cliff Lower Campus (1-4)\_\_\_\_\_\_Oak Cliff Upper Campus (5-8)\_\_\_\_\_\_Oak Cliff High School (9-12)\_\_\_\_\_\_Waxahachie Elementary (PreK-5)\_\_\_\_\_\_Waxahachie Secondary (6-12) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Teacher’s Best Contact Phone #** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Teacher’s Best Contact Phone #** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Teacher’s Best Contact Phone #**  |
| **Principal’s Typed Name:** | **\*Principal’s Signature:**  |
| **Funding Requested:****$**  | ***\*Educator & Principal, By signing this application you agree to fulfill the grant as submitted. Should the situation of the grant change, please contact Shirley Heitzman; 972-802-4818; sheitzman@faithfamilyacademy.org*** |
| **Please indicate the grade level of students: # of Students­­­:** |
| **Project Title:**  |
| **Campus Improvement Goal(s) This Project Supports:** |

**SECTION TWO – APPLICATION QUESTIONS**

|  |
| --- |
| **Summary of Project & Expected Results: Please provide a 1-5 sentence summary of your project.** |
| **Please put an ‘x’ next to the best category into which this request falls** (select one)**:**­­­\_\_\_ Communications/Language Arts \_\_\_Community Service ­­­\_\_\_ Arts/Music \_\_\_ Bilingual/Dual Language­­­\_\_\_ Science/Technology/Engineering/Math \_\_\_ Other, please explain:­­­\_\_\_ Health/Wellness  |

1. What student need does your project solve? (i. e. What specific academic or learning needs do your students have?)
2. How does your project improve student learning, development, and/or thinking skills. How will the grant resources requested contribute to that learning?
3. How does your project link to classroom unit(s) of study, lesson plans, and TEKS?

Does your project impact other subjects, courses or grade levels? (If relevant.)

1. How will you involve parents or the community in your project?
2. How will you will document the results/outcomes of your project (for example: article on the district website, posting to your class website, photography, student performance, etc.)? Please contact Mr. Lopez, Instructional Specalist, at elopez@faithfamilyacademy.org for more details on ways to document your project.

**SECTION THREE – BUDGET**

Please complete this draft budget to the best of your ability. You will complete a more detailed budget with specific amounts if you are awarded the grant.

|  |  |  |
| --- | --- | --- |
| Budget Category | Description | Amount |
| Supplies/Materials (Books, Instructional Materials, etc.) | (Add more detailed description of specific materials/supplies here) |  |
| Technology/Equipment |  |  |
| Transportation (e. g. for a field trip) |  |  |
| Other - (Please describe) |  |  |
| TOTAL |  |  |